

POLICY: JHC  
Approved: September 27, 1978  
Reviewed: October 25, 1982  
Revised: January 15, 1991  
Revised: March, 2002

## **EMERGENCY SERVICES AND RELATED POLICIES**

Emergency services will be provided under the direction of the Washington County Public Health Nursing Services.

1. Definitions:
  - a. Emergencies are those conditions (due to some unforeseen event) which require prompt intervening action to maintain the physical, mental and emotional health of individuals.
  - b. Emergency services means nursing assessment and may include intervening action by the registered nurse or designated others under his/her direction, or conditions which require prompt and/or immediate action.
  - c. Designated others are teaching staff, aides and secretaries who hold current certificates in Red Cross First Aid Training or Health Room Training and CPR. Volunteers, if used to staff health rooms, will have current Red Cross Health Room certification.
2. Health rooms in all schools will be open to all. Teachers sending students to the health room should notify the respective school office in order that someone will be there to help.
3. A log shall be kept of all services provided in each school.
4. Parents shall be notified of any accident or emergency involving their children.
5. In emergency cases requiring more than general first aid, the Hartford Emergency Squad shall be called (911).
6. The building principal and District Administrator shall be notified as soon as possible about any injury on school property or in co-curricular activities off school property.
7. The School Board will request one of the local medical doctors to serve as its medical advisor.

LEGAL REFERENCE: Wis. Statutes Chapter 121, Subchapter II  
Section 121.02(1)(g), 118.07, 118.125, 118.29  
PI 8.01 (2)(g) Wisconsin Administrative Code

CROSS REFERENCE: JHCD – Medication  
JHC-R – Accidental Injury & Illness Procedures