

POLICY: JE
Approved: June 24, 1996
Reviewed: March, 2002
Revised: March, 2002

STUDENT ATTENDANCE

The School District of Hartford Joint #1 believes that student attendance is of critical importance to success in school. Habits of good student attendance are skills developed over time that carry over into further schooling and eventually into the world of work.

In accordance with State law, all parents must cause children between six and eighteen years of age to attend school unless the child has graduated, has a legal excuse or is enrolled in an alternative program leading toward graduation. The responsibility for monitoring and encouraging attendance is shared by the parents, schools and the community.

It is the responsibility of the parent/guardian to provide the reason for his/her child's absence. Parents/guardians are to notify the school of such absences stating the reason for the absence. When children are absent from school, parents/guardians assume full responsibility for their activities. It is the responsibility of the principal or designee to determine whether the absence is acceptable (excused) or not acceptable (truant).

The District Administrator shall develop guidelines for student attendance that include the following:

- parent, student, teacher and administrator responsibilities
- definitions of excused absences and trancies
- notification procedures
- truancy filing
- any public information necessary to implement this policy

The District Administrator is authorized to grant reasonable exceptions to this policy and guidelines as long as the spirit of the State statutes and this policy is maintained.

LEGAL REFERENCES: Wisconsin Statutes, Sections 118.15, 118.16

CROSS REFERENCE: JE-R, Student Attendance Guidelines
District Truancy Plan