

POLICY: JBA  
Approved: April 24, 1995  
Revised: January, 2002  
Revised: September 22, 2003  
Revised: October 18, 2010

## **STUDENT BULLYING/ANTI-HARASSMENT POLICY**

The School District of Hartford Joint No. 1 is committed to providing a safe, positive, productive and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Bullying toward a student, whether by other students, staff or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal and psychological abuse. The Board will not tolerate any gestures, comments, threats or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, including at any of the school buildings or other property used exclusively or in part, whether leased or owned by the District, for the purpose of school-related functions or events; or while traveling to or from school or to and from school-sponsored functions or events; in transporting vehicles arranged for by School District officials. The policy applies as well during activities that occur off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the supervision of school authorities, or where an employee is engaged in school business.

Any student that believes s/he has been or is the victim of bullying should immediately report the situation to the assistant principal, principal or the District Administrator. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the principal should be filed with the District Administrator. Complaints against the District Administrator should be filed with the Board President.

Every student is encouraged to report any situation that they believe to be bullying behavior directed toward a student. Reports may be made to those identified above.

All school staff members and school officials who observe or become aware of acts of bullying are required to report these acts to the building principal or assistant principal, or the District Administrator.

Reports of bullying may be made verbally or in writing and may be made confidentially. All such reports, whether verbal or in writing, will be taken seriously and a clear account of the incident is to be documented. A written record of the report, including all pertinent details, will be made by the recipient of the report.

All complaints about behavior that may violate this policy shall be investigated promptly by the building principal. The staff member who is investigating the report of bullying shall interview the victim(s) of the alleged bullying and collect whatever other information is necessary to determine the facts and the seriousness of the report.

Parents and/or guardians of each student involved in the bullying report will be notified prior to the conclusion of the investigation. The District shall maintain the confidentiality of the report and any related student records to the extent required by law.

LEGAL REFERENCE: Sections 118.13, 947.013 Wis. Stats.  
PI 9, Wis. Admin Code  
Title IX, Education Amendments of 1972  
Section 504 of the Rehabilitation Act of 1973  
Title VI, Civil Rights Act of 1964  
Americans with Disabilities Act of 1990

CROSS REFERENCE: JB, Equal Education Opportunities  
JBA-R, Student Bullying/Harassment Complaint Procedures  
JBA-E, Student Bullying/Harassment Report Form