

POLICY: JB-E(4)  
Adopted: November 27, 1995  
Reviewed:  
Revised: January, 2002

**SCHOOL DISTRICT OF HARTFORD JOINT NO. 1  
675 E. ROSSMAN STREET  
HARTFORD, WI 53027**

**NOTICE TO COMPLAINANT OF RIGHT TO APPEAL  
WISCONSIN STATE STATUTE 118.13**

I have received written determination by the School District of Hartford Joint No. 1 Board of Education of my complaint alleging violation of s. 118.13, Wis. Stats. I understand that I have the right to appeal a negative determination to the State Superintendent of Public Instruction within 30 days and that to make such an appeal, I would contact the following:

Complaint Officer  
Wisconsin Department of Public Instruction  
125 South Webster Street  
P. O. Box 7841  
Madison, WI 53707-7841

Signature of Complainant: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: 1<sup>st</sup> copy - Director of Pupil Services  
2<sup>nd</sup> copy - Complainant