

POLICY: EDCA
Approved: December 13, 2004
Reviewed:
Revised:

USE OF SHOP AREAS

The shop facility and tools have been provided for student instructional purposes and are not intended for personal use. The shop facility and tools may be used for construction or maintenance of other school equipment.

Because of the danger and liability involved, students may never be permitted to work in any shop area without supervision by instructors.

Students must adhere to all safety rules and safety glasses must be worn at all times.

Tools and equipment shall not be taken from the shop for out of school use at any time. The instructor is responsible for all tools and equipment in the shop facility and shall turn in an inventory annually to the building principal.

The shop will be swept, tools put away and projects stored at the end of each class period.

The shop will not be used for storage of anything except shop instructional materials.

Exhaust systems and all shop machines and machine guards will be maintained in quality working condition.

LEGAL REFERENCE: Section 255.30 Wisconsin Statutes