

POLICY: EBBB
Approved: October 25, 1982
Reviewed: November 27, 1989
Revised: October 1, 2001
Revised: December 13, 2004

ACCIDENT REPORTING

All accidents involving staff or students at school including first aid injuries must be reported to the individual in charge of safety compliance at each building. The building principal (or designee) will be notified of all injuries involving more than first-aid treatment. All student injuries will be recorded in the health room log.

All such accidents will be reported on an accident form and submitted to the School District administrative offices within 48 hours of the incident.

CROSS REFERENCE: EBBB-E, Accident Report Form