

POLICY: DLC
Approved: June 21, 2004
Reviewed:
Revised:

EXPENSE REIMBURSEMENT

District personnel and Board members who incur expenses (enrollment fees, lodging, meals, and mileage) in carrying out their authorized duties, shall be reimbursed by the District upon submission of a properly completed and approved voucher and such supporting receipts as required by the administration. Such expenses may be approved and incurred in line with budgetary allocations and in accordance with provisions of the current employee agreement.

LEGAL REFERENCE: Wis. Statutes 118.21
118.24
120.10(4)
120.13(16)(32)